



## **ASC CAA**

Position Description  
Full-time, Exempt

### **About Orthopaedic Associates of Wisconsin**

Orthopaedic Associates of Wisconsin has a history of excellence. Founded more than 40 years ago, OAW has grown to become Wisconsin's premier, multi-physician orthopaedic practice. OAW physicians also share their knowledge, skills, and experience with the broader medical community through teaching and publishing at the local, regional, and national levels. OAW's medical and surgical services are complemented by PA's, nurses, and other health professionals.

### **Summary of Role**

Certified Anesthesiologist Assistants (CAAs) are highly skilled health professionals who work under the direction of licensed anesthesiologists to implement anesthesia care plans prescribed by anesthesiologists. CAAs work exclusively within the Anesthesia Care Team (ACT) environment as described by the American Society of Anesthesiologists (ASA).

**Reports to:** TOSC Medical Director

**Provides leadership to:** N/A

### **Key Responsibilities:**

- Execute an effective anesthetic plan as developed with the Medically Directing Anesthesiologist.
- Manage the patient's airway and respiratory status.
- Monitor patients before, during, and after a medical procedure.
- Prepare operating rooms, set up equipment, layout supplies, and prepare necessary medications and gases.
- Perform regular patient visits and legibly record findings in the patient records.
- Remain up to date with the latest advances in the anesthesia field including the introduction of new medical equipment and techniques.

### **Qualifications**

#### Education, Licenses, Certifications:

- Bachelor's degree with pre-medical science focus.
- Current certification through the NCCAA.
- Must have a current license to practice as a CAA in the state of WI.
- Current BLS, ACLS, and PALS required.
- Must be skilled in airway management techniques and acute pain treatment.
- Possess superb communication and interpersonal skills.
- High level understanding of current anesthesia practices and techniques.

#### Experience, Knowledge—

- 2 years of full-time CAA experience
- EPIC anesthesia charting experience desired

#### Skills and Abilities—



- Strong prioritization, decision making, and attention to detail
- Ability to work in a fast paced, rapidly changing environment; must be able to multitask
- Able to resolve conflict and work in ambiguous situations
- Understanding of equipment used in all modalities of anesthesia

Physical Demands/Work Environment—

- Flexible to work the days, hours, and evenings needed
- Works in a clean, well lit, air-conditioned environment with low noise levels
- Possible exposure to infection or contagious disease, needle puncture, injury from sharp instruments, or exposure to hazardous gases and compounds
- Must be able to move freely including standing, walking, bending, sitting, and squatting
- Must be able to lift up to 50 lbs.

*Based on the OSHA guidelines for protection against occupational exposure to Hepatitis and HIV, this position is described as Category I. This means that this position has exposure to blood and body fluids. Policies are in place for Universal Precautions identifying risks and appropriate barrier protection.*

**Equal Employment Opportunity**

OAW provides equal employment opportunity to all applicants and employees. OAW disapproves of, and will not tolerate, unlawful discrimination against any applicant or employee because of race, color, national origin or ancestry, gender (including pregnancy, childbirth, or related medical conditions), gender identity, age, religion, disability, family care status, veteran status, marital status, sexual orientation, or any other basis protected by local, state, or federal laws.

**Acknowledgement**

This job description describes the general nature and level of work performed by the employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by their leader or the Board. All requirements are subject to change over time, and to possible modification to reasonably accommodate individuals with a disability. All employees are expected to be friendly, supportive, courteous, respectful, cooperative, and professional. Such behavior promotes teamwork and positive relations for all stakeholders. Employees must also adhere to OAW's conduct standards. By signing below, the employee agrees to the items listed above.

Employee's Signature:

Manager's Signature:

Human Resources Signature: